

Allison I. D. Ortlieb

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Education

University of Chicago, The Law School

J.D.

Staff Member, MacArthur Justice Center

Co-chair, Public Interest Law Society

Participant, Hinton Moot Court Competition

New York University School of Law

1L Student

2nd Place, 1L Trial Advocacy Competition

University of Chicago, The College

A.B., Anthropology, *general honors*

Experience

DePaul University College of Law, Chicago IL

Assistant Dean Academic Operations

June 2017 - present

Senior Legal Writing Instructor

July 2008 - present

Legal Writing Instructor

August 2003 - June 2008

Recipient, DePaul University ENGAGE Award, 2012-13 & 2014-15

DePaul University College of Law Faculty Service Award, 2017-18

Courses:

- Legal Analysis Research and Communication I (LARC)
- Legal Analysis Research and Communication II
- Legal Analysis Research and Communication I & II - Public Interest Law Specialized
- Advanced Appellate Advocacy
- Legal Drafting: Child Advocacy
- Child Protection: Abuse & Neglect
- Independent Study in Native American Law
- Independent Study in Child & Family Law

Courses Designed:

- Child Protection: Abuse & Neglect
- Legal Drafting: Child Advocacy
- Preparing to Practice

Current Committee Memberships:

- Adjunct Faculty Committee (Chair)
- Family Law Center Committee (Co-Chair, August 2015-present)
- Public Interest Law Committee
- DePaul University Committee on Learning and Teaching (University-level committee; Chair 2016-18)
- DePaul University Committee on Contingent Faculty (University-level committee; Chair 2017-18)
- DePaul University Teaching & Learning Conference, Planning Committee (2017, 2018, 2019)
- DePaul University Student Evaluation of Teaching Task Force (University-level task force; 2016-18)

Prior Committee Service:

- Academic Program Review Committee (2015-16)
- Bar Passage Committee
- Curriculum Committee
- Law Review Faculty Advisor
- Journal for Social Justice Faculty Advisor
- Adjunct Faculty Committee
- Grade Challenge Review Board (Chair, June 2015 - August 2015)
- Competition Coordinating Committee (Moot Court Society)

Additional responsibilities:

- Faculty Advisor, Family Law Certificate
- Faculty Subject-Matter Expert, Family Law
- Academic Operations responsibilities:
 - Adjunct faculty recruitment and support
 - Advisor M.J. and L.L.M. programs
 - Completing compliance reports for ABA, U.S. News, and other accrediting agencies
 - Maintenance of the College of Law sections of University Catalog
 - Development of College of Law Academic Calendar
 - Development (with Associate Dean of Academic Affairs) and maintenance of schedule of classes
 - Facilitation of Chicago consortium courses
- Legal writing department responsibilities:
 - Assisting in redesign of legal writing core curriculum and course design.
 - Participating in recruitment and hiring of new legal writing faculty
 - Planning and coordinating legal writing brown bag lunch-and-learn sessions for students
 - Maintaining legal writing faculty document and resource website
 - Mentoring junior legal writing faculty
 - Recruiting and supervising student Teaching Assistants for legal writing

- Designing writing assignments for use by adjunct faculty in LARC III: Appellate Advocacy
- Supervising 3-10 students per semester in externship placements through externship program
- Attending student functions including orientation, student-faculty receptions, committee receptions, prospective student events, guest speaker events, and graduation
- Advising and evaluating Law Review candidate Notes
- Advising current and former students regarding job searches for summer and full-time employment

Extracurricular Service:

- Coach, National Juvenile Law Moot Court team
 - Semifinalist 2011
 - National Champion 2012
 - Best Individual Oralist & 5th Place Individual Oralist 2013
- Coach, Family Law Center Moot Court team
 - Octofinalist 2017
- Member, Legal Writing Institute Listserv Committee (2009-10)
- Member, Legal Writing Institute Pro Bono and Public Service Committee (2012-14)
- Lecturer, CLEO Road to Law School Programs (2004-2014)
- Peer reviewer, Journal for Social Justice
- Contributing Author, *LWI Lives*

Cook County Office of the Public Guardian, Chicago IL

Senior Attorney, Appeals Division

July 2001 – August 2003

- Researched and prepared briefs on behalf of minors and disabled adults in more than 50 cases.
- Argued before Illinois Supreme Court and Illinois Appellate Court, 1st District.
- Prepared and filed briefs *amicus curiae* in Illinois Supreme Court on issues affecting abused and neglected children in state custody in Illinois.
- Trained office attorneys on recent developments in child protection law in Illinois.
- Trained new attorneys and summer law clerks in trial advocacy and courtroom procedure.

Attorney, Child Protection Division

August 1999 – July 2001

- Held primary responsibility for caseload in excess of 100 families, 200 individual clients.
- Represented abused and neglected children in Cook County Juvenile Court in all stages of proceedings including temporary custody hearings, adjudication and disposition hearings, and termination of parental rights trials.
- Represented children in administrative proceedings with the Department of Children and Family Services including service appeals and expungement hearings.
- Trained new attorneys and summer law clerks in trial advocacy and courtroom procedure.
- Supervised law clerks and calendar paralegals.

Law Clerk, Child Protection Division & Special Litigation Unit

June 1998 – August 1999

- Provided litigation support to courtroom attorneys including interviewing clients, preparing witnesses for trial, preparing files for court, and drafting motions and discovery requests.
- Represented clients under Illinois Supreme Court Rule 711 in uncontested termination of parental rights proceedings.
- Investigated unusual incident reports regarding clients and forwarded investigation notes to primary attorneys for follow-up.
- Researched and wrote memos and briefs used in § 1983 claims filed on behalf of clients who were abused and neglected in foster homes and placements.

Presentations

April 1999 - Central States Anthropology Society Annual Meeting - Paper presentation
“Reconciling the Interethnic Placement Act and the Indian Child Welfare Act.”

August 2000 - Cook County Office of the Public Guardian - Set-Aside Training “Understanding the Indian Child Welfare Act and Its Requirements.”

August 2001 - Cook County Office of the Public Guardian - Set-Aside Training “Recent Developments in Abuse and Neglect Case Law in Illinois.”

September 2002 - Cook County Office of the Public Guardian - Set Aside Training “Case Law Update and Review of Office Research Resources.”

April 2008 - Office of the Illinois Attorney General - Training “The War on Error: Eliminating Sentences of Mass Destruction.”

July 2008 - Legal Writing Institute Biannual Conference - Joint presentation with Susan Thrower
“They’re Not Enemies, They’re Untapped Allies: Dealing with the Uncooperative or Disruptive Student.”

December 2010 - Legal Writing Institute One-Day Workshops, Chicago, IL - Panel presentation regarding innovations and new approaches to providing students feedback in legal writing courses.

December 2011 - Legal Writing Institute One-Day Workshops, Chicago, IL - “Using Screencasting Software to Extend Classroom Instruction”

June 2012 - Legal Writing Institute Biannual Conference - “Teach Like A Champion: Adapting Master Grade School Teacher Techniques for the Law Classroom”

December 2012 - Legal Writing Institute One-Day Workshops, Chicago, IL - “What Were We Thinking?!? What full-time writing faculty want you to know...”

March 2013 - Rocky Mountain Legal Writing Conference - “Bluebook and You(Tube): Using Screencasting to Flip Your Classroom”

July 2014 - Legal Writing Institute Biannual Conference - “Flipped Classrooms: Which Techniques Maximize Achievement and Satisfaction?”

April 2014 - Illinois Office of the Attorney General - Training “Plain English: Putting Theory Into Practice”

December 2015 - Legal Writing Institute One-Day Workshops, Chicago, IL - “Teaching Today’s Students with Today’s Tools for Tomorrow’s Practice: Teaching Teamwork”

May 2017 - 2017 DePaul University Teaching & Learning Conference, Chicago, IL - Moderator, “Master Teachers, Master Assessment Techniques”

September 2017 - Central States Legal Writing Conference, Indianapolis, IN - “Truth is Stranger Than Fiction (and Funnier, Too): Designing Assignments and Exercises that Engage and Entertain”

YouTube Channel: <https://www.youtube.com/user/AllisonOrtlieb> -- 493 subscribers -- Video series on Bluebook citation with >25,000 views.