



## Transfer Student FAQ's

### Who is eligible to apply for admission as a transfer student?

To be eligible for transfer admission, students must have completed at least one year of study within the past two years (day or evening) at an ABA-accredited law school. Transfer applicants may transfer a maximum of 29 credit hours to the College of Law.

DePaul University College of Law does not have an articulation agreement with any university or law school program regarding transfer admission. Transfer students may apply for admission to the day or evening program. Transfer students may be admitted to the fall or spring session.

### How do I apply for transfer admission?

Students applying for transfer admission complete a separate application from first-year applicants. The transfer application for admission is available online at [www.law.depaul.edu/admission/](http://www.law.depaul.edu/admission/) Transfer applicants are required to submit the following:

- Electronic transfer application form
- One letter of recommendation from a law school professor
- Current CAS report from LSAC
- Letter of academic standing from all previously attended law schools
- Law school transcripts
- Personal Statement
- Résumé (optional)

### When should I apply for transfer admission?

While there is no specific application deadline, transfer applicants should submit and complete their application at least one month prior to the semester in which they intend to enroll. The vast majority of applicants apply for fall admission. If applying for fall admission, we recommend that students submit the application form and required documents during their spring semester of law school. The student should make arrangements for an official transcript to be sent to the Office of Admissions immediately after the student's spring grades have been posted. While a transcript showing spring grades generally is required to review the application, the Admissions Committee may make an exception and grant a conditional admission based upon an applicant's strong academic performance in the fall semester.

**What courses will I receive credit for?**

Transfer applicants admitted to the College of Law may receive up to 29 semester hours. The determination of applicable credit is made at the time of admission. If the student has not yet taken a course or courses that are required for graduation from DePaul, the students will be required to enroll in those classes. If the student has taken courses that are not offered at DePaul, the student may still be awarded elective credit for that coursework. Admitted transfer students usually receive credit for all of their prior coursework, up to 29 semester hours. The acceptance letter indicates the number of hours that have been accepted for transfer credit as well as a list of the courses that must be completed at DePaul. Courses required for graduation from DePaul are: Constitutional Process; Contracts; Torts; Civil Procedure; Criminal Law; Property; Legal Analysis, Research & Communication I, II and III; Legal Profession, an approved professional skills course and an approved writing course (legal drafting course, senior research seminar or independent study course). All juris doctor students must complete 86 credit hours to graduate from the College of Law.

**How many transfer students are admitted to the College of Law?**

The College of Law does not reserve a specified number of seats for transfer students and the number of transfer students who are admitted and who enroll can vary from year-to-year. We typically enroll 5-10 transfer students each year.

**What are the admission requirements?**

In evaluating transfer applicants, the Admissions Committee will consider the applicant's undergraduate academic record, LSAT score, law school grades, personal statement, letter of recommendation and other information requested in the application. The applicant's law school grades are weighted heavily in the process. While not an absolute requirement, most successful applicants have a cumulative law school GPA of 2.8 or higher. A class rank is not required, but may be helpful to the Committee.

**When will I receive an admissions decision?**

Applicants can expect to receive an admissions decision within two weeks of their application being completed. The file is not considered complete until all required documents, including an official transcript with all grades, have been received in the Office of Admissions. The letter also instructs the

applicant about setting up a meeting with the Dean of Students to complete the registration process. The Office of Admissions will send an email notification once a file is complete.

### **Is there a new student orientation for transfer students?**

All transfer students are invited to attend our new-student orientation for first-year students. New Student Orientation is held in mid-August and is optional for transfer students.

### **May transfer students participate in student organizations?**

All transfer students are encouraged to join law student organizations. Transfer students are invited to learn more about law student organizations by attending the Student Organization Fair/Pizza Party during New Student Orientation.

### **May transfer students participate in Law Review, Journals and Moot Court?**

Transfer students may be eligible to participate in the write-on competition for Law Review and other law journals at DePaul. Once admitted you should contact the journal(s) in which you have an interest as soon as possible after admission to inquire about the write-on process. The intramural competition for Moot Court takes place in the fall semester and is open to transfer students.

### **May transfer students participate in the Fall Employer Recruitment Program (also known as OCI)?**

Transfer students are eligible to participate in the Fall Employer Recruitment Program, FERP (same thing as OCI). Immediately after admission, transfer students should contact the Office of Law Career Services to ensure that all registration materials are submitted prior to the August deadline. In applying for positions, transfer students should list the class rank and GPA from the school from which they transferred.

### **How does a student's transfer status affect class rank, graduation with honors and Order of the Coif?**

- Class Ranks - Students who transfer to DePaul are ranked once they receive DePaul grades. Transfer credits are not used to determine class ranks but are used to determine honors at graduation. Class ranks are posted in February and July on the web site of the College of Law.
- Juris Doctor Honors – Students who transfer to the College of Law after they complete first-year coursework at another law school are eligible for graduation honors. Grades earned at a transfer student's prior law school are included in the GPA computation for honors eligibility.
- Order of the Coif - JD graduates who rank in the top 10 percent of their class may be elected by the faculty to the Order of the Coif.