

## Welcome to DePaul!

New fast and convenient online photo submission process available for **registered** students. See instructions and guidelines below. **Please note that this ID card will be mailed to the address you have designated as your mailing address in the "Profile" tab of Campus Connect.**

Please make sure that your address is correct before completing the online photo submission request. Incorrect addresses in Campus Connect will result in delays or lost cards. Photos can be uploaded from your mobile device or computer.

## How to Submit a Photo

- Go to the [eAccounts/PHOTOprofile](#) and enter your BlueKey username and password. Your BlueKey username is your @depaul.edu email address. Your BlueKey password is the same as your Campus Connect password. If that doesn't work, please visit <https://go.depaul.edu/passwordreset> or call our Help Desk at 312.362.8765 for a password reset.
- Click on the **Profile** tab and then the "Click to submit a new photo" link.
- Before you are able to submit your photo, you must accept the [Terms and Conditions](#).
- After accepting the terms and conditions, follow the instructions to upload and submit your photo online.
- You will be required to upload a copy of one of the following:
  - Valid US Driver's License
  - Valid passport
  - Valid US government ID
    - File type must be pdf, jpeg, png
    - Size between 30KB and 4MB
- DePaul ID Card Services will email you with approval or denial of your photo.

## ID Service Team

