

Application Instructions

Introduction

DePaul University derives its title and fundamental mission from St. Vincent de Paul, who advocated serving urgent human needs and ennobling the dignity of each person. At the College of Law, in admitting students, we place greatest weight on intellectual potential and academic achievement. We also seek diversity in students' special talents, qualities, interests and socioeconomic and cultural backgrounds. Having students with different interests, goals, life experiences, and backgrounds is critical in order to ensure the robust exchange of ideas that is called for in training lawyers and potential leaders. Toward this end, we seek a student body that exhibits outstanding academic and professional promise with varied backgrounds and experience.

DePaul University College of Law also is committed to improving the legal community by educating students who will serve the public and legal profession in ways that enhance the social, economic, cultural and ethical values in the broader community.

DePaul University has a nondiscriminatory admission policy; it is the policy of DePaul University that no person shall be the object of discrimination or harassment on the basis of race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state, or federal law in its employment or its educational settings.

Admission Policy

Admission to DePaul University College of Law is competitive. We consider numerous factors in evaluating each applicant, including undergraduate academic performance, Law School Admission Test (LSAT) scores, advanced degrees, professional work experience, writing ability, potential for leadership, professional and academic recommendations and the student's special talents, qualities, interests, and socioeconomic and cultural background. No single factor is dispositive when determining admission.

Personal qualities that demonstrate intellectual depth, high ideals and diligence also are considered, as are economic, societal or educational obstacles that have been successfully overcome. Diversity in background and experience among the members of each entering class is a continuing objective. Having a diverse student body allows us to encourage and foster the exchange of different ideas. In addition, a candidate's prior relations with the DePaul University community and her or his potential for furthering DePaul's institutional goals are considered.

Last year, approximately 2,100 candidates applied for 200 seats in the full-time day program and 40 seats in the evening program. Because applications are reviewed on a rolling basis, early application is highly recommended, especially for those who desire merit scholarship and financial aid consideration. For first-year applicants with no previous law school credit, admission is granted only for the fall semester. First-year applicants should ensure that their application and all necessary documents are on file in the Office of Admissions prior to the suggested deadline of April 1.

Prospective applicants who have received their baccalaureate degrees from accredited institutions or who have, or will have, received degrees prior to July of the year for which admission is sought are eligible to apply. In no event will anyone who has yet to receive a baccalaureate degree be permitted to enroll in the College of Law. No specific fields of study are prescribed at the baccalaureate level.

ELECTRONIC APPLICATION PROCESS INSTRUCTIONS

This document provides a general overview of the electronic application process and the materials that should accompany the application for admission. After reading all of the application instructions, please review the "Application Checklist" to obtain a list of the required documents.

Electronic Application

All applicants to the College of Law must submit all materials electronically through the Law School Admission Council (LSAC) and register with the LSAC Credential Assembly Service (CAS). We only accept applications submitted through the LSAC electronic application.

We will not accept any paper application materials or paper updates to your application. Paper materials and updates will not be retained or reviewed by the Admissions Committee and will be discarded. You are welcome to submit updates to your file electronically. Application update materials may be submitted to lawinfo@depaul.edu. Please include your name and LSAC account number on each attachment.

Disabled applicants in need of a reasonable accommodation to complete the application process, or other applicants who require a paper application, should contact the Office of Law Admissions at 312.362.6831 or by emailing lawinfo@depaul.edu with their request.

Letter of Recommendation

One letter of recommendation is required for all applicants. Additional letters are welcome. We will accept up to four letters of recommendation. Letters of recommendation must be submitted through the Credential Assembly Service (CAS). Letters of recommendation from an applicant's college professors are particularly useful. Letters of recommendation may also be submitted by employers or colleagues who are in positions to make critical and informed appraisals of an applicant's qualifications.

Personal Statement

A personal statement is required and must be electronically attached to the application for admission. It should not exceed two pages, and may provide the Admissions Committee with information regarding such matters as intellectual interests and pursuits; personal, family or educational background; experiences and talents of special interest; reasons for applying to law school as they may relate to personal goals and professional expectations; or any other factors that will assist the committee's evaluation of the applicant's candidacy for admission. Applicants also may describe, either within the personal statement or as an addendum, how their admission would contribute to the diversity of the College of Law.

Résumé

A current résumé is strongly recommended and may be electronically attached to the application for admission. It should not exceed two pages. It should include a complete employment record and identify honors, scholarships and commendations received; membership in any scholastic, honorary and professional associations; as well as community, volunteer and extracurricular activities.

Law School Admission Test/Transcripts/Credential Assembly Service

All applicants must take the Law School Admission Test (LSAT). LSAT scores earned prior to June 2013 will not be accepted.

All applicants must submit all transcripts for all postsecondary academic work. Final transcripts indicating the conferral of a baccalaureate degree are required prior to matriculation into the College of Law.

All applicants must register with the Credential Assembly Service (CAS). Please visit the Law School Admission Council website at LSAC.org for additional information. CAS will assemble an applicant's LSAT score, academic transcripts and letter (s) of recommendation and send directly to the College of Law.

No Application Fee

There is no application fee to apply for JD admission.

Optional Specialized Sections of Legal Analysis

For first-year, full-time students only, the College of Law offers special sections of Legal Analysis, Research & Communication (LARC) with a focus on Family Law, Intellectual Property Law (including traditional Intellectual Property, Information Technology, and Cultural Property/Art Law), and Public Interest Law.

Admission to these special sections is competitive. Students must apply for a seat in the Family Law, Intellectual Property Law or Public Interest Law section of LARC at the same time they apply for JD admission. Interested students must indicate their interest by selecting the appropriate program on the application for admission.

Applicants may apply to only one section and also must electronically attach to the application a statement of no more than one page indicating the reason(s) for their interest in Family Law, Intellectual Property Law, or Public Interest Law. Applicants will be informed of their acceptance into the desired section after they receive their letter of admission from the College of Law.

International Applicant Information

Applicants who have earned degrees or received diplomas from international institutions must submit all materials required of first-time Juris Doctor applicants.

In addition, applicants who have completed coursework or earned degrees from international institutions should submit their international transcripts through LSAC's Credential Assembly Service. This service is included in the standard Credential Assembly Service fee. International transcripts received will be sent to the American Association of Collegiate Registrars and Admissions Officers (AACRAO) where the transcript will be authenticated and analyzed. The data will be assembled into an International Credential Evaluation document that contains AACRAO's summary, copies of the transcripts (and translations, as necessary) and a TOEFL or IELTS score, if applicable.

Applicants who were educated in international countries, at institutions where English is not the primary language, must also register for the TOEFL (www.toefl.org) or IELTS (www.ielts.org). Applicants who register for the TOEFL must advise Educational Testing Service (ETS) to send their TOEFL score to DePaul University College of Law (institution code number 1165).

LSAC will incorporate the applicant's International Credential Evaluation, TOEFL or IELTS score and associated documents into the CAS report. While the College of Law strongly encourages international applicants to submit their international transcripts to CAS, we also will accept detailed evaluation reports from Educational Credential Evaluators (www.ece.org), World Educational Services (www.wes.org) or from any other member of the National Association of Credential Evaluation Services (www.naces.org).

For additional information, including a copy of the Financial Affidavit of Support Form for International Students, please visit <http://international.depaul.edu/admission/>.

Two-Year JD for International Lawyers Program

Foreign-trained lawyers, and other graduates of non-U.S. law schools, may earn a JD degree in two years of full-time study. International applicants who have graduated from international law schools may receive up to 28 credit hours toward the JD degree. Applicants interested in the Two-Year JD for International Lawyers Program should NOT complete this online application, but should instead download the Two-Year JD application at <http://law.depaul.edu/admission/jd-admission/Pages/international-applicants.aspx>. The LSAT is not required for admission to this program.

Joint-Degree Programs

DePaul offers a number of joint-degree programs with colleges outside of the College of Law: the JD/MBA degree with the Kellstadt Graduate School of Business; the JD/MS in Public Services Management and the JD/MA in International Studies, both with the College of Liberal Arts and Sciences Graduate School; the JD/MS in Computer Science with the College of Computing and Digital Media; and the JD/Master in International & European Business Law with Pontificia Universidad Comillas School of Law in Madrid, Spain.

Those seeking a joint-degree first must apply and be accepted for admission to the College of Law. Admission is made to the appropriate joint-degree program only after completion of the first-year core curriculum in the College of Law with above average academic achievement. Thereafter, if accepted into the joint-degree program, law students begin their joint-degree studies.

A separate application may be required for each program and should be submitted during the first year of law school. In addition, an entrance exam such as the GRE or GMAT may be required depending on the requirements of the program to which the applicant is applying.

More information about joint-degree programs is available at <https://law.depaul.edu/academics/joint-degrees/Pages/default.aspx>.

JD/LLM Program

DePaul's JD/LLM (Juris Doctor/Master of Laws) Program gives students an opportunity to develop knowledge and practice skills in a specific area of law, earning two degrees in three years of full-time study in addition to summer enrollment. Students applying to the JD/LLM program should indicate their intent and the concentration to which they are applying (Health Law, Intellectual & Property Law, International Law or Taxation) in the designated area on the application form. Applicants must also submit a brief essay (no more than two pages) discussing the reason(s) for their interest in earning a JD/LLM in a specific area of law. Students may also apply to the JD/LLM program at any time during their enrollment in law school.

Transfer Applicant Information

DePaul University College of Law welcomes applications from students who will have completed, within the preceding two years, at least one year of study at another ABA-accredited law school and are in good academic standing. Transfer applicants may apply for admission to the full-time day and evening programs during the fall and spring semesters. Transfer

applicants admitted to the College of Law may receive up to 30 hours of credit toward the Juris Doctor degree. The determination of applicable credit is made upon admission. DePaul University College of Law does not have an articulation agreement with any university or law school program regarding transfer admission.

Students applying for transfer admission complete a separate online application than first-year applicants. Transfer applicants are required to submit the following: (1) transfer student application form; (2) one letter of recommendation from a law school professor; (3) résumé; (4) personal statement and (5) current law school report from LSAC. In addition, transfer applicants must submit directly to the Office of Law Admissions: (1) letter of good standing indicating eligibility to return from all previously attended law schools and (2) law school transcripts from all previously attended law schools. Class ranks are not required to evaluate an applicant's transfer application. While a transcript showing spring grades generally is required to review the application, the Admissions Committee may make an exception and grant a conditional admission based upon the applicant's strong academic performance in the fall semester.

In evaluating transfer applicants, the Admissions Committee will consider the applicant's undergraduate academic record, LSAT score, law school grades, personal statement, letter of recommendation and other information requested in the application.

Tuition and Fees for Academic Year 2018-2019 and Financial Aid

The tuition rate for the full-time day program is guaranteed for three consecutive years for first-year students who enroll in the 2019 fall semester. The tuition figures below are for JD students who enrolled in the 2018-2019 academic year. Tuition figures for the 2019-2020 academic year will be released in spring 2019. All policies are under continual review. The Board of Trustees reserves the right to change tuition and fees as conditions require.

2018-2019 Tuition

First-Year JD Full-Time Day Program Package: \$47,716

First-Year JD Evening Program: \$31,000

Per Credit Hour: \$1,560

General Fees per Semester

Law Journals: \$25

Law Activity Fee: \$20

Loan Repayment Assistance Program: \$10

VENTRA U-Pass: \$145

Late Tuition Payment: \$100

Service Fee for Returned Check: \$25

Athletic Fee: \$25

Financial Assistance

DePaul University and the College of Law provide a range of financial assistance in the form of loans and scholarships. Should you wish to apply for financial assistance, indicate your intent in the Application for Admission. Financial aid applications will be available shortly after October 1, 2018.

Scholarship Awards

All admitted students are automatically considered for applicable scholarship awards. No separate application is required. Dean's Scholarships are awarded to entering law students based upon their achievements, personal qualities and potential to contribute to the DePaul law community. Scholarship recipients are notified of their award in the acceptance letter.

Need-Based Assistance

To apply for loans for the 2018-2019 academic year, the Free Application for Federal Student Aid (FAFSA) is required and can be obtained after October 1, 2018 at colleges and universities or at the FAFSA website (www.fafsa.ed.gov). The FAFSA

code for DePaul University College of Law is 001671. Although there is no hard-deadline, the FAFSA should be complete and on file in the Office of Financial Aid on or before March 1, 2019, in order to receive full consideration for DePaul-administered financial aid.

For additional financial aid and scholarship information, visit the DePaul University College of Law website at <http://law.depaul.edu/admission/tuition-scholarships-aid/Pages/tuition.aspx>.

Checklist: DePaul University College of Law

First-Year Applicants

- Register for the Credential Assembly Service (CAS).
- Register for and take the Law School Admission Test (LSAT). For academic year 2019-2020, LSAT scores prior to June 2013 will not be accepted.
- Complete and submit an online application by the suggested application deadline of April 1.
- Write a personal statement not exceeding two pages and submit it with your online application.
- Submit at least one letter of recommendation to the Law School Admission Council (LSAC).
- Submit one official transcript from every undergraduate college or university attended directly to the Credential Assembly Service.
- A résumé not exceeding two pages is encouraged.

International Applicants

- Register with the Credential Assembly Service. We will also accept detailed evaluation reports from any member of the National Association of Credential Evaluation Services.
- Register for and take the LSAT. For academic year 2019-2020, LSAT scores prior to June 2013 will not be accepted.
- Register for and take the TOEFL or IELTS, if international education was not in the English language. TOEFL score should be sent to DePaul University College of Law (institution code number 1165).
- Complete and submit an online application by the suggested application deadline of April 1.
- Submit at least one letter of recommendation directly to the Law School Admission Council (LSAC).
- A résumé not exceeding two pages is encouraged.

Program

Please indicate the program (Full-Time Day or Evening), to which you are applying:

- Full-Time Day Program
 Evening Program

Degree

In addition to the Juris Doctor (JD) traditional law degree, DePaul offers four joint LLM degrees. These programs give students an opportunity to intensively develop knowledge and practice skills in a specific area of law, earning two degrees in three years of full-time study or four years of part-time study. If you wish to apply for admission to a joint LLM degree program at this time, please indicate the appropriate JD/LLM program below. You may also select the traditional JD program now and apply to a joint JD/LLM program during your enrollment in the College of Law.

If applying to the joint JD/LLM program, you must also attach to this application a brief statement of not more than two pages discussing the reason(s) for your interest in pursuing a joint JD/LLM in the specific area of study.

- Juris Doctor (JD)
 JD/LLM in Health Law
 JD/LLM in Intellectual Property
 JD/LLM in International Law
 JD/LLM in Taxation

Coursework

If you have an interest in pursuing a certificate program or specialization, please indicate which specialization(s) you may pursue. Please try to limit your selection to no more than three of the following:

- Business Law
 Criminal Law
 Family Law
 Health Law
 Intellectual Property/Info Tech Law
 International and Comparative Law
 Public Interest Law
 Taxation
 Other
 No Specific Interests
 Human Rights Law
 Immigration Law
 Litigation

Special Law Interest

Optional Sections of First-Year Legal Analysis (Full-Time Program Applicants only)

For first-year, full-time students only, the College of Law offers special sections of Legal Analysis, Research & Communication (LARC) with a focus on Family Law, Intellectual Property Law or Public Interest Law. If you are a full-time program applicant, and would like to be considered for one of the special sections of Legal Analysis, please indicate the section for which you would like to be considered. You may only apply to one section. You must also electronically attach to this application a statement of no more than one page indicating the reason(s) for your interest in either Family Law, Intellectual Property Law or Public Interest Law.

- Family Law
 Intellectual Property Law
 Public Interest Law

Character and Fitness

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

The American Bar Association requires that law schools advise each applicant that state bar requirements deal with the character and fitness of an applicant at the time he or she seeks certification to register for admission to the bar. It further allows the law school to seek information on character and fitness to ensure that appropriate law school qualifications are met. The following questions are representative of areas of inquiry made by bar authorities in most states and must be answered with a "yes" or "no." Failure to do so will delay action by the Admissions Committee.

Indicate "no" if not applicable. If "yes," on an electronic attachment, state fully all the facts, including dates and results. Your answer(s) must fully apprise the Committee of all relevant issues and facts. You are advised to answer these questions in detail because similar, but more detailed information, such as copies of all police and court records, must be disclosed at the time you apply for admission to the bar.

If you answer "yes" to any of the Character and Fitness questions, you must provide details on an electronic attachment for each question you answered "yes" to.

Have you ever been dropped, dismissed, suspended, placed on probation, disciplined, or expelled from any school, college or similar institution for academic or any other reason?

- Yes
 No

If you were ever dropped, dismissed, placed on probation, disciplined, or expelled from any school, college or similar institution, were you accused of any dishonesty therewith?

- Yes
 No

Character and Fitness continued

Have you been detained, arrested, summoned into court, cited, indicted, adjudicated guilty or convicted in any criminal, municipal, military or juvenile proceeding? If yes, you must disclose each instance even though the charges have been dismissed or you were acquitted or adjudication was withheld or a conviction was reversed, set aside, vacated or the record sealed or expunged and regardless of whether you have been told you need not disclose any such instances.

Yes

No

Have you ever been charged with any traffic violation that involved felonious conduct, the use or possession of alcohol or drugs, or which resulted in time spent in custody, or a fine of \$350 or more, or the revocation or suspension of your driver's license?

Yes

No

Were you ever accused by an employer, supervisor or associate of dishonesty in connection with any employment or occupation, or have you ever been discharged by an employer?

Yes

No

Have you ever been suspended, disqualified or otherwise disciplined as a member of any profession or in military service?

Yes

No

Certification Letter

It is the policy of DePaul University that no person shall be the object of discrimination or harassment on the basis of race, color, ethnicity, religion, sex, gender, gender identity, sexual orientation, national origin, age, marital status, pregnancy, parental status, family relationship status, physical or mental disability, military status, genetic information or other status protected by local, state, or federal law in its employment or its educational settings.

This is to inform you that I have applied to your law school electronically through the Law School Admission Council (LSAC). You will receive a completed copy of my application directly from LSAC.

By submitting this form, I submit that this is my own work and that, to the best of my knowledge, the information submitted is true. I understand and agree that this application will be invalid if information is withheld or misinformation is given, and that admission and credit earned through an invalid application may be canceled. I understand that all credentials submitted with this application become the property of DePaul University and will not be returned. I understand and agree that DePaul University reserves the right to verify the information submitted by, among other things, contacting other educational institutions.

If admitted, I agree to notify immediately the Assistant Dean of Students Affairs at DePaul University College of Law of any changes or incidents that would impact my answers to the Character and Fitness questions on this application. This is a continuing obligation for the duration of the student's enrollment. If admitted, I also agree to comply with all rules and regulations of the university.

I acknowledge that I have proofread my application and that all information I am about to submit to LSAC for transmission is true and accurate. LSAC is authorized to transmit this electronic signature and my law school application.

I acknowledge the above statement

Personal Statement

A personal statement not exceeding two pages is required and must be electronically attached. Please see application instructions for additional information.

Resume

A current résumé is strongly recommended and should not exceed two pages. Please see the application instructions for additional information.

Writing Section Essay

If applying to an optional, specialized section of Legal Analysis, please attach to the application a statement of no more than one page indicating the reason(s) for your interest in Family Law, Intellectual Property or Public Interest Law.

Joint JD/LLM Essay

If applying to a Joint JD/LLM program, please attach to the application a statement of no more than two pages indicating the reason(s) for your interest in pursuing a joint JD/LLM degree in Health Law, Intellectual Property Law, International Law or Taxation.

Character and Fitness 1

If you answered "yes" to Character and Fitness question 1, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

Character and Fitness 2

If you answered "yes" to Character and Fitness question 2, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

Character and Fitness 3

If you answered "yes" to Character and Fitness question 3, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

Character and Fitness 4

If you answered "yes" to Character and Fitness question 4, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

Character and Fitness 5

If you answered "yes" to Character and Fitness question 5, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

Character and Fitness 6

If you answered "yes" to Character and Fitness question 6, you must attach a written explanation. Your answer must fully apprise the Committee of all relevant issues and facts.

Optional Attachment

Please use this optional attachment to submit any additional information regarding your application for admission (e.g., addendum, diversity statement).