

# **SPRING 2012 - WILD CARD EXAM APPLICATION**

## **DUE DATE: Thursday, March 1, 2012**

**Note: SofTest is not available for wild card exams.**

**When and where to file:** To qualify for a wild card exam, you must give this form to Lorraine Schulz of the Office of Student Affairs (Room 951 O'Malley) by **Thursday, March 1, 2012**. Late applications will not be accepted.

**Eligibility:** If you have two in-class exams scheduled on the same day or on two consecutive days, you can designate **one** exam as a wild card and reschedule the exam to within two days of the original exam date. Each student is limited to **one wild card exam per semester**. The option does not apply to first-year day or evening exams.

**Rescheduled wild card exam:** If you choose a wild card, you must take the rescheduled exam **within two days** of the original exam date, which may be before or after the regularly scheduled exam. However, no wild card exams will be scheduled before exams begin on Friday, May 4, 2012 or after Wednesday, May 16, 2012 when exams end. Wild card exams are held on days with no first-year morning exams.

**Take-Home Exams and Papers:** The option does not apply to take-home exams unless the take-home exam is distributed and due on the same day as an in-class exam. For example, if the professor distributes a take-home exam on May 7 and the take-home exam is due on May 7, you could qualify for a wild card for an in-class exam that is scheduled for May 7.

**How to Complete the Form:** The wildcard exam dates for the 2012 spring semester are attached. On the form, provide the information for the two classes that have conflicting exam dates: name of the course, the course number, the name of the professor, and the original exam date. Indicate the day you wish to take the wild card exam. Give the form to Lorraine Schulz in room 951 O'Malley or drop it in the box outside her office. In case we have to reach you, be sure to list your email address, phone number, and seven-digit student identification number.

**Verification of wild card exam date:** **Two weeks** before exams begin in May, Lorraine Schulz will send you an email to verify your wild card exam date.

**Both of the next two pages must be turned in to room 951 O'Malley no later than Tuesday, March 1, 2012. Late applications will not be accepted.**

**WILD CARD EXAM APPLICATION FORM (TURN IN TO ROOM 951 O'MALLEY) – DUE MARCH 1, 2012**

**Name:** \_\_\_\_\_

**Phone number: (home)** \_\_\_\_\_ **(office)** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**DePaul Student ID#:** \_\_\_\_\_

**Course #1 as originally scheduled:**

**Name of course (indicate if day or evening section of class):**

**Day and time class meets** \_\_\_\_\_

**5-Digit Course number as listed in schedule** \_\_\_\_\_

**Name of professor** \_\_\_\_\_

**Original exam date** \_\_\_\_\_

**Course #2 as originally scheduled:**

**Name of course (indicate if day or evening section of class):**

\_\_\_\_\_

**Day and time class meets** \_\_\_\_\_

**5-Digit Course number as listed in schedule** \_\_\_\_\_

**Name of professor** \_\_\_\_\_

**Original exam date** \_\_\_\_\_

**I wish to reschedule** \_\_\_\_\_ **to the**  
**(name and number of course)**  
**following date: May** \_\_\_\_\_, **2012.** (See attached list for  
**available wild card exam dates).**

**Wild Card Exam Dates and Times**

**Write the name of the class and professor's name in the space provided. Indicate the day that you want to take the wild card exam. You must take the wild card exam within two days of the regularly scheduled exam date.**

**Due date: March 1, 2012**

**May 3, Thursday, 10:00 – 1:00 \_\_\_\_\_**

**May 7, Monday, 10:00 – 1:00 \_\_\_\_\_**

**May 8, Tuesday, is not available for wild card exams.**

**May 9, Wednesday, 10:00 – 1:00 \_\_\_\_\_**

**May 10, Thursday, 10:00 – 1:00 \_\_\_\_\_**

**May 11, Friday, is not available for wild card exams.**

**May 14, Monday, 10:00 – 1:00 \_\_\_\_\_**

**May 15, Tuesday, is not available for wild card exams.**

**May 16, Wednesday, 10:00 – 1:00 \_\_\_\_\_**