

RESCHEDULED EXAM REQUEST FORM
AUTUMN 2023

(MUST BE SUBMITTED TO STUDENT AFFAIRS BY **WEDNESDAY, OCTOBER 18TH, 2023**)

Rescheduled Exam Dates and Times

If you have two in-class exams scheduled to begin less than 24-hours apart, you can request to reschedule one of the exams. The scheduling of two exams that begin precisely 24-hours apart does not constitute a conflict. For example, if you have an exam scheduled for Monday, December 11th at 9:30 a.m., and an exam on Tuesday, December 12 at 9:30 a.m., this does not constitute an exam conflict. Both exams must begin **less than** 24-hours apart.

You must take the rescheduled exam after the originally scheduled exam date, and at the nearest rescheduled exam date that does not present a conflict. This option does not apply to take-home exams or paper classes, unless the take-home exam is distributed and due on the same day on which you have an in-class exam. Rescheduled exams are offered on the dates listed below.

At the top of the form (Course #1), please indicate the course and requested information for the course you wish to reschedule. You must also indicate the date to which you wish to reschedule the exam (from the designated exam dates in that same week). Next, in the space designated as Course #2, list the course and requested information for the conflicting course. In the space provided, please list the course and requested information for all other courses in which you have an in-class exam.

Rescheduled Exam Administrations:

Monday, December 11	6:00 p.m. – 9:00 p.m.
Tuesday, December 12	1:30 p.m. – 4:30 p.m.
Wednesday, December 13	6:00 p.m. – 9:00 p.m.
Thursday, December 14	1:30 p.m. – 4:30 p.m.

The request form must be filled out **LEGIBLY and IN ITS ENTIRETY** and submitted to Law Student Affairs no later than **WEDNESDAY, OCTOBER 18TH, 2023** via email to lawstudentservices@depaul.edu.

LATE APPLICATIONS WILL NOT BE ACCEPTED.

RESCHEDULED EXAM REQUEST FORM

(MUST BE SUBMITTED TO STUDENT AFFAIRS BY **WEDNESDAY, OCTOBER 18TH, 2023**)

If applicable:

Accommodated International Religious (please specify): _____

Name: _____ DePaul Student ID#: _____

Day Phone #: _____ Eve. Phone #: _____ Email address: _____

Course #1 – EXAM TO BE RESCHEDULED Scheduled exam date and time: _____

Proposed rescheduled exam date and time: _____

Name of course: _____

Day(s) and time class meets: _____

Course number as listed in schedule (5-digit class Number): _____

Name of professor: _____

Course #2 - CONFLICTING EXAM Scheduled exam date and time: _____

Name of course: _____

Day(s) and time class meets: _____

Course number as listed in schedule (5-digit class Number): _____

Name of professor: _____

Course #3 –OTHER SCHEDULED EXAM Scheduled exam date and time: _____

Name of course: _____

Day(s) and time class meets: _____

Course number as listed in schedule (5-digit class Number): _____

Name of professor: _____

Course #4 – OTHER SCHEDULED EXAM Scheduled exam date and time: _____

Name of course: _____

Day(s) and time class meets: _____

Course number as listed in schedule (5-digit class Number): _____

Name of professor: _____